

GOVERNMENT OF ANDHRA PRADESH GVWV & VSWS DEPARTMENT AutoNagar, Vijayawada

YSR KAPU NESTHAM Application registration and verification

User Manual July 2023

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1. Introduction:

- The YSR Kapu Nestham Scheme aims on Providing financial assistance of Rs. 45000/-for 3 years, an amount of Rs. 15000/- per year to the women of economically backward classes who are in the age group of 45 to 60 years (except the beneficiaries already covered under YSR EBC Nestham and YSR Cheyutha).
- The beneficiary should have been born between 01.08.1963 to 31.07.1978.
- Previous year eligible beneficiaries are not required to apply again.
- The Aadhaar update history document must be generated by the DA/WEDPS for the applicant prior to making Application on the NBM portal.
- Aadhaar history update document can be downloaded from the UIDAI website <u>https://resident.uidai.gov.in/aadhaar-updatehistory</u>. Upon entering the Applicant UID, and entering the OTP received on Aadhaar linked mobile phone, the update history can be viewed and downloaded.
- Only the document that is downloaded by the DA/WEDPS should be uploaded after verification. Do not accept any document from the applicant.
- The WEA/WWDS must compulsorily visit the beneficiary household and shall upload the field verification form and photo of WEA/WWDS along with beneficiary.

2. Mandatory Validations

2.1 Application

- The Caste and Income certificates must be tagged with Applicant's Aadhaar number.
- The Aadhaar Update history document must be downloaded from UIDAI website and uploaded.
- Applicant's Bank details including the account number and IFSC code must

2.2 Verification

- The WEA/WWDS must complete field verification and upload the document to forward to next level
- The WEA/WWDS must upload a field verification photo with the applicant to forward to next level

3. Application Registration and Verification Workflow



4. New Application Registration for Kapu Nestham 2023-2024

4.1 NBM portal Login for DA/WEDPS

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. The following screen is displayed.

	NBM Navasakam Beneficiary Management Government of Andhra Pradesh	Home	Citizen Services Online Portal	Scheme Eligibility	Application status	Grlevance Status	Information Wizard For Citizen Login
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After logging in to the NBM portal, the left side menu bar displays the following options as shown in picture.

- Home
- Scheme Eligibility Check
- Track Application status
- NBM Grievance Module
- NBM Schemes Module
- Reports Module
- User Manuals
- Update Profile



- Select the "NBM Scheme Module" and click on "Schemes Application Form" from the left side bar. The following tabs will be displayed as shown in picture above.
- Schemes Application Form
- New Application Form



In the NBM Schemes Module, under "Schemes Application Form", click on "New Application Form". The Basic Details section of the Application can be viewed as shown below. From the "Select Scheme dropdown", select the Scheme for which the new application is to be registered.

Home	NBM Scheme Application Form				
Scheme Eligibility Check	В	asic Details		Schen	nes Application Form
 Track Application Status 	Aadhaar Number:*	Select Scheme:*		First Name:*	Father/Husband Name:*
NBM Grievance Module	Enter Aadhaar Number	Select Scheme V Pre	-Fill	Caste:*	Religion:*
NBM Schemes Module	Select	YSR Kapu Nestham YSR Cheyutha	-		✓ Select ✓
× Schemes Application Form	Qualification:*	YSR Vananamitra YSR Nethanna Nestham Jagananna Chedodu		Mobile No:*	E-mail:
New Application Form	Select	VSR EBC Nestham	~	10 Digit Only	
¥ YSR Kalvanamasthu/Shaadi Tohfa	Permanent Address	District *		Mandal/Municipality:*	Village/Ward/Secretariat
New Application Farm		Select District	~	Select Mandal	 ✓ -Select Secretariat
New Application Form	Pin Code:*				
Reports Module	6 Digit Only				

In the Basic Details form, after selecting Scheme and entering Aadhaar number click on prefill. Some fields are prefilled by Aadhaar. Some details are to be filled manually. Click on "Continue" after filling Basic Details. After clicking on "continue", the scheme specific application form can be accessed.

Door No & Street Name:* District:* Mandal/Municipality:* Village/Ward/Secretariat:* 22 ANANTHAPURAMU Pin Code:* 523002	Same As Permanent Address					
Pin Code:*	Door No & Street Name:*	District:*	Mar	ndal/Municipality:*	Village/Ward/Secretariat:*	~
323002	Pin Code:*					
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After clicking on Continue, The family details are visible as shown below where the six-step eligibility for all the members of household can be viewed.

• In the Bank Details section, enter the Bank Account Number, IFSC Code and click on search. The IFSC Code will be validated, and the Bank and Branch name will be auto filled.

+ Scheme Eligibility Check	NBM Scheme Application Form									
	В	asic Detai	ls				YSR Kapu N	lestham		
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New Application Form					Bank Detai	ls				
+ YSR Kalvanamasthu/										• •
YSR Shaadi Tohfa	Bank Account Number IFSC code					Name of the Bank Name of the branch				
+ YSR Kapu Nestham	ENTER ACCOUNT NUMBER ENTER IFSC CODE Se				Search	ENTER BANK	NAME	ENTER BRANCH	NAME	
+ YSR Cheyutha	4									

To enter the Aadhaar Update History details follow the steps below:

- The DA/WEDPS should themselves download the applicant's Aadhaar update history document from UIDAI Website.
 - (Do not accept any Documents from Applicant)
- Based on the applicant's Aadhaar Update History document, under the Aadhaar Update History section, select the number of times the date of birth in Aadhaar has been updated.
- If there is no modification in age in the Aadhaar then select "**o**" from the "How many time age updated" dropdown and
 - enter the Enrollment date of Aadhar (the date on which Aadhaar applied)
 - $\circ~$ enter the Date of Birth as mentioned on the Aadhaar
 - o For "Proof of Document" upload the Aadhar Update history document
- If the applicant has updated her Date of Birth in the Aadhaar equal to or more than once, then
 - o Select "Type of Update" as Age/DOB
 - Select "Previous Date of Birth" and the "Changed Date of birth" as shown in the Aadhaar update history document.
 - For each Age update, select the "Date of Update"
 - For "Proof of Document" upload the Aadhar Update history document
- Upon filling Aadhaar Update History, Check the two mandatory declaration boxes.

			Aadhaar Updat	te Histrory	
How many tin	mes AGE updat	ed:*			
1		~			
S NO Typ	pe of Update*	Previous Date of Birth*	Changed Date of Birth*	Date of Update*	Proof Document
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In the Caste Certificate Details section enter the applicant's Caste certificate Number and click on "search". Only those Caste certificates that are tagged to Aadhaar certified will be validated. If applicants Caste certificate and Aadhaar match, then the applicant's caste details are fetched. Upload the scanned copy of Applicant's Caste Certificate.

Caste Certificate Details Caste Certificate Number Upload Certificate Search Document Upload*(Max Size 1 MB only PDF Allowed) Choose File No file chosen Note:-Please upload APseva Caste Certificate Only Vertificate	• VI have personal • VI hereby declare or incorrect at any	ly verified the Aadhaar up e that the information furr stage, I am aware that I m	date history of the Ap nished above is true, nay be held liable for i	oplicant and entered complete and correc t.	the data as p ct. I understan	er the details : Id that in the e	shown in l went of gi	UIDAI portal. iven informa	Ition being foun	d fa
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Caste Certificate Details Application Id Application Type Applicant Name District Mandal Secretarilat Caste SubCaste Gender(Y/N) Au	and the second							_		

Similarly, in the Income Certificate Details section enter the applicant's Income certificate Number and click on "search". Only those Income certificates that are tagged to Aadhaar certified will be validated. If applicants Income certificate and Aadhaar match, then the applicant's income details are fetched. Upload the scanned copy of applicant's Income certificate.

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 $Select \ any one \ of the \ authentication \ modes \ for \ performing \ eKYC \ Authentication \ of \ applicant.$



After successful completion of the following screen is displayed. Acknowledgment will pop-up as shown below, and beneficiary will receive a SMS on registered mobile.

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Enter OTP from A	adhaar Registered Mob	le No.*								
			Verify O	TP & Submit App	ication					
				Print	Acknowledger	ment				

Click on "Print acknowledgement".

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5. Application Verification for Kapu Nestham 2023-2024

5.1 NBM portal Login for WEA/WWDS

Please click on the URL **https://gsws-nbm.ap.gov.in/NBM/#!/Login** to login into the NBM Portal. Enter the credentials to login to the NBM portal. The WEA/WWDS can use the username (combination of secretariat code and designation).

After logging to the NBM portal by WEA/WWDS, click on NBM Schemes Module, YSR Kapu Nestham button along with other schemes will be displayed. Click on "YSR Kapu Nestham" the following will be displayed

• Verification button

as seen below.



The WEA/WWDS shall Click on download field verification form which looks as follows:







YSR KAPU NESTHAM - WEA/WWDS FIELD VERIFICATION FORM

Secretariat Details				
Secretariat Name		Volunteer N	Name	
Secretariat Code		Cluster ID		
Application Basic Details		•	•	
Application ID	1	Application	Date	
Name		Aadhaar No).	
Date of Birth		Gender		
Father Name/ Husband		Income Cer	tificate No.	
Name		Caste Certif	ficate No.	
Caste		Sub Caste		
Eligibility Criterion	•			
Category	As per System V	/alidation	As per Field Verification	
Monthly Family Income	Rs		Rs	
Dry land holding of family	+	Acres		Acros
bry land holding of lanning		Acres		Acres
Wet Land holding of Family	+	Acres		Acres
Wet Land Holding of Family		10.03		
Four-Wheeler in Family	Yes/No		Yes/No	
Any person in the Family	Yes/No		Yes/No	
working in Central/State	,		,	
Govt/PSU/Private etc. with	If Yes:		If Yes:	
income more than 12000/-	Name of Organi	zation	Name of Organization	
Electricity consumption		Units		Units
Urban property		In sq ft		In sq ft
Income tax payee in family	Yes/No		Yes/No	
Availed Other Schemes Kapu				
Nestham / YSR Cheyutha				
Field Verifier Details		-		
WEA/WWDS Name		Employee ID		
Time and Date		Recommenda	ition	
Remarks				

I solemnly swear that the above-mentioned particulars are true to the best of my knowledge and belief, and it conceals nothing and that no part of it is false. In case if found in future that the declaration given above is false, I am liable for prosecution.

Signature of the Applicant

Signature of the WEA/WWDS

The WEA/WWDS should take the form and visit the concerned **applicants' household personally for verification**. Also, the WEA/WWDS shall take a **photo of the verification process along with applicant**. (Please ensure that time stamp, latitude and longitude are present on the photo). The WEA/WWDS must upload the Field verification form and field verification photo (both in PDF format) in his login. The photo may be taken in the **note cam app** to capture all the mentioned above details.

Under YSR Kapu Nestham, click on "Verification" button to open the scheme applications dashboard as follows:

NBM Navasakam Beneficia Government of Andhra	ry Management I Pradesh		Sri Y Gover	'.S.Jagan Mohan Reddy le Chief Minister nment of Andhra Pradesh
Home		SCHEME Application DA	SHBOARD (WEA)	
+ Scheme Eligibility Check				
 Track Application Status 	TOTAL	PENDING	COMPLET	ED
NBM Grievance Module	9	6	3	
NBM Schemes Module				
+ YSR Cheyutha				
¥ YSR Kapu Nestham		Pending application to t	ake action (WEA)	
Verification		DETAILS		*
Download field verification form	Snot Application ID + Citize	n Name 💠 Gender 🗧 Aadhaar No‡	Scheme Type	ndal 🗢 Secretariat 🗧 Action 🗢
 YSR Kalyanamasthu/ YSR Shaadi Tohfa 	1	HMI FEMALE 9953	YSR EBC Nestham 2022 PE	NUMANTRA MAMUDURU Verify
Social Audit Remarks - Hold	2	RAMANA FEMALE 3813	YSR EBC Nestham 2022 PE	NUMANTRA MAMUDURU Verify
Reports Module	3	HI FEMALE 5570	YSR EBC Nestham 2022 PE	NUMANTRA MAMUDURU Verify
User Manuals	4 273711 2735	KSHMI FEMALE 3711	YSR EBC Nestham 2021 PE	NUMANTRA MAMUDURU

"Verify" button is present against each application as shown above. Once the verify button is clicked the following screens can be seen.

NBM Navasakam E Government o	aneficiary Management Andhra Pradesh			Sri Y.S.Jagan Mohan Reddy Gerenwood Adulte Pradeah
		20	JEME Application VEP	
+ Scheme Eligibility Check		50		
	AF	PLICANT DETAILS	_	Certificate View
	APPLICATION ID			Cast Certificate
	APPLICANT NAME			
	SCHEME	YSR EBC Nestham		
	DATE OF APPLICATION	03-NOV-2022		
	GENDER	FEMALE		
	AADHAAR NUMBER	X		
	SECRETARIAT NAME	VEMAGIRI1		
			APPLICATION DE	TAILS
Join Telegram group**GSWS WEA/W	DS ADDUCATION ID			
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C	ASTE						Ot	hers				
R	ELIGION						Ja	in				
Q	UALIFIACTION						м	DS				
м	IARITAL STATUS						Ma	arried				
P	ERMANENT DNO.											
P	ERMANENT DISTRICT						EA	AST GODAVARI				
P	ERMANENT MANDAL						KA	ADIAM				
P	ERMANENT SECRETARIAT						VE	EMAGIRI1				
P	ERMANENT PINCODE						52	3002				
C	URRENT DNO						22	2				
C	URRENT DISTRICT						EA	AST GODAVARI				
C	URRENT MANDAL						KA	ADIAM				
C	URRENT SECRETARIAT						VE	EMAGIRI1				
C	URRENT PINCODE						52	3002				
						Family Detai	s					
Nan	ne of the Citizen	Gender	Date Of Birth	Caste N	tobile Number	Wet Land(Acres)	Dry Land	(Acres) Property(Saf	t) Vehici	e(Y/N) Govt Employee(Y/N) Income Tax	(Y/N) Powerf
		MALE	01-Jan-2002	OC		0	0	0	0	0	0	0
		FEMALE	13-Jan-1977	OC		0	.95	0	0	0	0	0
	U.	MALE	13-Jul-1969	0C		0	0	0	0	0	0	475
		MALE	04-Nov-2000	0C		0	0	0	0	0	0	0
4						Bank Details						+
						Durk Detail	,					
Ban	ik Account Number		IFSC	code		Name of the I	Bank			Name of the branch		
			SBING	JU32694		STATE BANK	0E INDIA			VISAKHAPATNAM		
4												+
					C	aste Certificate I	Details					
Арр	plication Id Application Type	Ap	plicant Name	District	Manda	I Secretariat	Caste	SubCaste Gender((Y/N) Au	uthorized By Designation(r/N) Last Modif	fied
	IntegratedCertific	cate		EAST GOI	DAVARI KADIA	M-R VEMAGIRI	ос	Kapu Female	Tai	hsildar	2022-02-1	15 17:09:16
۹.												
					Inc	ome Certificate	Details					
Арр	olication Id Application Type	Appl	icant Name	District	Mand	al Secretaria	t Inco	ome Gender(Y/N)	Autho	rized By Designation(Y/N)	Last Modifie	d
	IncomeCertificate			EAST GOD	iavari kadı.	M-R VEMAGIRI	1 7	emale	Deput	y Tahsildar	2022-02-15	5 17:11:23
4												÷
						Check List						
Rec	ommended*						🖲 Ye	s _O No				
Uple	oad Field Verification Report Of WEA	/WWDS*						hoose File TestingCo	rtificate p	df		
11-1	and Photo Of Field Varification D. 194	EADAMATES						novae nie i resungce	. sincate.D			
Upk	uau Photo Of Field Ventication By Wi	CAVWWDS	(FOF ONLY)*				С	hoose File TestingCe	rtificate.p	df		
4												
						Forward						,
-												_

The details of the applicant can be viewed. Upon conducting field verification, the WEA/WWDS can select "Yes" or "No" in the recommendation. If "No" is selected, select reason from the dropdown. If "Others" is selected as reason, Remarks can be entered.

The field verification form and the Photo of WEA/WWDS with the applicant shall be uploaded.

After making relevant Recommendation, uploading the documents, and clicking on "Forward" the following acknowledgment message pops up.

27	TATHAVARTHI PARVATHIMANI	FEMALE	1622	YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify
28	SRIKAKOLLAPU MANGATAYARU	FEMALE	0875	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
29	MANTHINA VENKATA NAGA SATYAVATHI	FEMALE	0797	YSR EBC Nestham		KADIAM	VEMAGIRI1	Verify
30	THATIKONDA.VEERA KANIKA NARAYANA PADMAVATHI	FEMALE	7548	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
31	GADI SARADA	FEMALE	8180	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
32				YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
33	(YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
34	Application (2211031337081486) Forwa level !!!	rded to ne	ext	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
35	ок			YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
36				YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
37	CHOPPERLA SURYA KUMARI	FEMALE	0268	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
38	BONTHA LALITHA VANI	FEMALE	9157	YSR EBC Nestham	2021	KADIAM	VEMAGIRI1	Verify
4								* }
								_
					All right	s reserved.		

5.2 NBM Portal Login for MPDO/MC

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The MPDO/MC can use the username (combination of secretariat code and designation).

After login to the NBM portal by MPDO/MC, click on NBM Schemes Module, YSR Kapu Nestham button along with other schemes will be displayed. Click on "YSR Kapu Nestham" the following will be displayed

NBM Navasakam B Government of	heficiary Management Series Se
	- MPDO -
	Unique Households Benefited Number of Beneficiaries Total Amount Disbursed
	Select Scheme*
	** SELECT SCHEME **
	fa -
 Reports Module 	

 \circ Verification

In the Scheme Application Dashboard page, select the "Financial year" as 2021-2022 and "Application Type" and click "Search". Click on "Verify" button against each application.

NBM Navasakam Benefic Government of Andh	ary Management a Pradesh Sri Y.S.Jagan Mohan Reddy Economic of Addina Pradesh
Home	SCHEME Application DASHBOARD (MPD0)
Scheme Eligibility Check	
	TOTAL PENDING COMPLETED
	1 1 0
	Financial Year :* Secretariat :* Application Type :* 2002.002
Update Profile	Pending application to take action (MPD0)
	DETAILS
	📑 🕏 Sno 🕈 Application 1D 🔹 Citizen Name 🗢 Gender 🕈 Aadhaar No. 🗢 Scheme Type 🗢 Year 🗧 Mandal 🕏 Secretariat 🕏 Action 🗢
	1 Image: Second secon
	4
	Арргохе

Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and his/her family details are populated.

The Field verification document uploaded by the WEA/WWDS can be viewed under "Certificate View" as shown below.

NBM Navasakam Benefici Government of Andhr	ary Management a Pradesh								Sri Mon't	Y.S.Jagan Mohan ole Chief Minister rnment of Andhra Prade	i Reddy	▲ ▼]
ne herne Eligibility Check				s	SCHEME Appl	ication VER	FICATION (N	1PD0)				
ack Application Status	APPL	LICANT DET	AILS					Cer	tificate View			
					_		WE A			ATION DEDODT		
IM Grievance Module	APPLICATION ID						WE		FIELD VERIFIC	ATION REPORT		
BM Schemes Module	APPLICANT NAME											^
ports Module	SCHEME		YSR EBC Nest	ham								
er Manuals	DATE OF APPLICATION		03-NOV-2022									
idate Profile	GENDER		FEMALE		_			Cort	ificato	•		Ŧ
	SECRETARIAT NAME		1 VEMAGIRI1		- 11							Next
	WEA/WWDS RECOMMENDATION		Yes									
						APPLICATION DE	TAILS					
	APPLICATION ID											
	APPLICANT NAME											
	EATHED NAME	EATHED NAME Qubboursu										
	MARITAL STATUS	MARITAL STATUS Married										
	PERMANENT DNO.	PERMANENT DNO. 523002										
	PERMANENT DISTRICT	PERMANENT DISTRICT EAST GODAVARI										
	PERMANENT MANDAL	PERMANENT MANDAL KADIAM										
	PERMANENT SECRETARIAT	PERMANENT SECRETARIAT VEMAGIRI1										
	PERMANENT PINCODE	MANENT PINCODE 523002										
	CURRENT DNO	CURRENT DNO 22										
	CURRENT DISTRICT	CURRENT DISTRICT EAST GODAVARI										
	CURRENT MANDAL						KADIAM					
	CURRENT SECRETARIAT						VEMAGIRI					
	CORRENT PINCODE						523002					
						Family Deta	ails					
	Name of the Citizen	Gender	Date Of Birth	Caste	Mobile Number	Wet Land(Acres)	Dry Land(Acres)	Property(Sqft)	Vehicle(Y/N)	Govt Employee(Y/	N) Income Tax()	//N) Power(
	BORUSU SATYA SALON KUMAR RAJU	MALE	01-Jan-2002	OC	9390010798	0	0	0	0	0	0	0
	BORUSU SATYA VENI	FEMALE	13-Jan-1977	OC	9390010798	0	.95	0	0	0	0	0
	BORUSU SATYA TRIMURTHULU RAJU	MALE	13-Jul-1969	00	9390010798	0						470
	BORUSU SATYA DEVID RAJU	MALE		00			0	0	0	0	0	475
		MALE	04-Nov-2000	00	9390010798	0	0	0	0	0	0	475
		PPALE	04-Nov-2000	00	9390010798	0 Bank Deta	0 0 ils	0	0	0	0	0
	Bank Account Number	PIALE	IFSC	ode	9390010798	0 Bank Deta Name of the	0 0 ils Bank	0	0 0 Nar	0 0	0	0
	Bank Account Number 62292751100	PIPALE	IFSC SBIN	ode 1032694	9390010798	0 Bank Deta Name of the STATE BAN	0 0 IIS Bank K OF INDIA	0	0 0 Nar VIS	0 0 me of the branch AKHAPATNAM	0	0
	Bank Account Number 62292751100	PIPALE	IFSC SBIN	code 20032694	9390010798	0 Bank Deta Name of the STATE BAN	0 0 IIS Bank K OF INDIA	0	0 0 Nar	0 0 me of the branch AKHAPATNAM	0	4/3 0
	Bank Account Number 6229275100	PPALE	IFSC (SBING	code 2032694	9390010798 C	0 Bank Deta Bank Deta STATE BAN aste Certificate	0 0 ils 8 Bank k OF INDIA 9 Details	0	0 0 Nar VIS	0 0	0	4/3
	Bank Account Number 62292751100		04-Nov-2000	code D032694	9390010798	0 Bank Deta Name of the STATE BAN asste Certificate	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 sate Gender(Y/	0 0 Nar Nar Nar Nar Na Authorize	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 10 10 10 10 10 10 10 10 10 10 10 1	4/3 0 0
	Bark Account Number 6229275100 4 Application Id Application Type CGC220215003158 IntegratedCertil	icate Bc	04-Nev-2000 IFSC SBINO splicant Name arusu Satya Veni	pode 2032694 Distric EAST (9390010798	0 Bank Deta Bank Deta State Bank	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 Nar ViS ViS Tahsildar	0 0 ne of the branch AKHAPATNAM	0 0 0 0	4/3 0 4/3 4/3 4/3 4/3 4/3 17.09:16
	Bank Account Number 62292751100 4 Application M Application Type CGC220215003158 IntegratedCertit	icate Bo	D4-Nev-2000 SBIN pplicant Name arusu Satya Veni	Distric EAST (9390010798	Bank Deta Bank Deta Sant Deta Sant dt Sant dt Sant dt Sant dt	0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 1 Ner 1	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 10 Last Modile 2022-02-15	473 0 473 0 473 0 473 0 473 0 473 0 473 0 473 0 475 0 4 1 4 1 4 1 4 1 4 1 1 1 1 1 1 1 1 1 1
	Bank Account Number 6229275100 Application Id Application Type CGC220215003158 IntegratedCertrin	icate Bc	p4-Nev-2000	pode Distric EAST I	9390010798 C at Mand GODAVARI KADIA	0 Bank Deta Bank Deta Name of the STATE BANK STATE BANK STATE BANK Storetaria Secretaria Come Certificate Ce	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 Near Vis Vis	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 10 10 10 10 10 10 10 10 10 10 10 10	473 0 473 0 473 0 473 0 475 17:09:16
	Bank Account Number 62292751100 4 Application Id Application Type C6C220215003158 IntegratedCertil 4 Application Id Application Type IC220215002881 IncomeCertificat	e Boru	04-Nex-2000 SBING SBIN SBING SBIN SBING SBING SBIN SBIN SBIN SBIN SBIN SBIN SBIN SBIN	District EAST (esecutives ct Hand GODAVARI KADIA t Mank soDAVARI KADI	0 Version of the State Bank Detain State Bank as to Certificate and Secretaria MR VEMAGIRI Come Certificate and Secretaria a	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 Near ViS ViS Authorized B Deputy Tahsi	0 0 0 ne of the branch AKBAPATNAM ABP Designation(V/N) V Designation(V/N) Idar	0 0 0 0	475 0 17:09:16
	Bank Account Number 6229275100 4 Application Id Application Type CGC220215003158 IntegratedCertification 1 CGC220215002881	 Appl Late Bc Bc Brunch 	D4-Nex-2000 IFSC 4 SBIN splicant Name arusu Satya Veni Iscant Name usu Satya Veni	District District District EAST 0	9390010798 C At Hand GODAVARI KADIA t Mand SODAVARI KADIA	0 Bank Deta Bank Deta State Bank	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 Vis VVis Vis X Authorized B Deputy Tahsi	0 0 ne of the branch AKHAPATNAM	0 0 0 0	d 7.1123
	Bank Account Number 62292751100 4 Application Id Application Type CGC220215003158 IntegratedCertri 4 Application Id Application Type IC220215002801 IncomeCertificat	e Appl e Boru	94-Nev-2000 SBING splicant Name arusu Satya Veni ssu Satya Veni	District EAST 0	esecutives ct Hand GODAVARI KADIA t Mank soDAVARI KADIA	0 VIII VIII VIII VIII VIII VIIII VIIIII VIIII VIIIIII	0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 Ner ViS ViS Authorized B Deputy Tahsi	0 0 0 ne of the branch AKBAPATNAM AKBAPATNAM V Designation(V/N) Idar	0 0 0 0	4/5 0 1 17:09:16
	Barek Account Number 62292751100 4 Application Id Application Type CGC220215003158 IntegratedCertil 4 IncomeCertificat 4 IncomeCertificat 4 IncomeCertificat 4 IncomeCertificat	 Apple Roate Boru 	94-Nev-2000 SBIN SBIN SBIN SBIN SBIN SBIN SBIN SBIN	CODECTION OF CONTRACT OF CONTR	9390010798 C At Hand GODAVARI KADIA SODAVARI KADIA Mark	0 Bank Deta Name of the STATE BANK aste Certificate d Secretaria M-R VEMADIRI come Certificate MM-R VEMADIRI Check Lis co	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 Vis Vis Vis X Authorized R Deputy Tahsi	0 0 0 ne of the branch AKHAPATNAM	0 0 0 0 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	d 7.1123

In the Recommendation select "Yes" or "No". If No is selected, select the reason from the dropdown. If "Other" is selected as reason, user can enter remarks. Upload verification documents if any and click on "Forward"

4										
				Caste	Certificate D	etails				
Application Id	Application Type	Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized By Designation(Y/N)	Last Modified
CGC220215003158	IntegratedCertificate	Borusu Satya Veni	EAST GODAVARI	KADIAM-R	VEMAGIRI	00	Кари	Female	Tahsildar	2022-02-15 17:09:16
<u>د</u>				Income	O antifacata	Datalla				
				Incomo	Doministra					
Application Id	Application Type		(i)			Ger	nder(Y/N) A	uthorized By Designation(Y/N)	Last Modified
IC220215002881	IncomeCertificate	Application (221103133708	31486) For	warded to	next	0 Fer	male [leputy Tahsildar	2022-02-15 17:11:23
			leve	!!!						
4			OF	<						
						_				
Recommended*			•							
Upload Verification De	ocument			Choose File	TestingCertifi	cate.pdf				
*										
					Forward					

5.3 NBM Portal Login for ED BC

Please click on the URL <u>https://gsws-nbm.ap.gov.in/NBM/#!/Login</u> to login into the NBM Portal. Enter the credentials to login to the NBM portal. The ED BC can use the username (combination of secretariat code and designation).

After login to the NBM portal by ED BC, click on NBM Schemes Module, YSR Kapu Nestham button along with other schemes will be displayed. Click on "YSR Kapu Nestham" the following will be displayed

NBM Navasakam Benefi Government of Andl	ciary Management hra Pradesh			<u>Ş</u>	Sri Y.S.Jagan Mohan Reddy Honble Chief Minister Government of Andhra Pradesh	•
Home			- EDBC -			
+ Scheme Eligibility Check	((
+ Track Application Status	L. L	Jnique Households Benefited	Number of Beneficiaries	Total	Amount Disbursed	
+ NBM Grievance Module						
X NBM Schemes Module						
+ YSR EBC Nestham						
+ YSR Cheyutha	Select Scheme*					
🗙 YSR Kapu Nestham		SELECT SCHEME		×		
Verification						
+ Reports Module						
+ User Manuals						

In the Scheme Application Dashboard page, select the "Financial year" as 2021-2022 and "Application Type" and click "Search". Click on "Verify" button against each application.

Home		SCHEME Application DASH	HBOARD (EDBC)	
Scheme Eligibility Check				
Track Application Status	TOTAL	PENDING	COMPLETED	
NBM Grievance Module	1	1	0	
NBM Schemes Module				
Reports Module	Financial Year :* Mandal :* 2022-2023	Secretariat :* Appli	ication Type :*	
User Manuals				
Update Profile		Pending application to tak	e action (EDBC)	
		r chung application to tak		
		DETAILS		
	Sno Application ID Citiz	en Name 🗢 Gender 🗢 Aadhaar No.	Scheme Type Year Mandal	Secretariat Action Action
		EEMALE	YSR EBC Nestham 2022 KADIAM	VEMAGIRI1

Then, the Scheme application verification page corresponding to the application is opened as shown below. The Applicant and her family's details are populated.

The Field verification document uploaded by the WEA/WWDS can be viewed under "Certificate View" as shown below.

	NBM Navasakam Benefici Government of Andhr	iary Management ra Pradesh		Sri V.SJagan Mohan Reddy Horthic Chef Minister Gevernment of Andhra Pradesh			
			SCHEME AD	plication VERIFICATION (EDBC)			
 Scheme Eligit Track Applica 	ibility Check ation Status	APPLICANT	DETAILS	Certificate View			
	nce Module	APPLICATION ID		WEA/WWOS PRIMERY FIELD VERIFICATION REPORT			
	es Module	APPLICANT NAME					
	dule	SCHEME	YSR EBC Nestham				
	ls	DATE OF APPLICATION	03-NOV-2022				
+ Update Profil	ìle	GENDER	FEMALE	Cortificato			
		AADHAAR NUMBER		Nex			
		SECRETARIAT NAME	VEMAGIRI1				
		WEA/WWDS RECOMMENDATION	Yes				
		MPDO/MUCOM RECOMMENDED	Yes				
				APPLICATION DETAILS			
		APPLICATION ID					

MARITAL STATUS PERMANENT DNO.						Married					
PERMANENT DNO.							3				
						52300	2				
PERMANENT DISTRICT						EAST G	ODAVARI				
PERMANENT MANDAL						KADIAN	м				
PERMANENT SECRETARIAT						VEMAG	BIRI1				
PERMANENT PINCODE						52300	2				
CURRENT DNO						22					
CURRENT DISTRICT						EAST G	ODAVARI				
CURRENT MANDAL						KADIA	м				
CURRENT SECRETARIAT						VEMAG	BIRI1				
CURRENT PINCODE						52300	2				
					Family Detai	ls					
					r uniny beta	10					
Name of the Citizen	Gender	Date Of Birth	Caste Mo	bile Number We	t Land(Acres)	Dry Land(Acro	es) Property(Sqft)	Vehicle(Y/N)	Govt Employee(Y/	N) Income Tax(Y	/N) P
	MALE	01-Jan-2002	OC	0		0	0	0	0	0	0
	FEMALE	13-Jan-1977	00	0		.95	0	0	0	0	
	MALE	13-Jul-1909	00	0		0	0	0	0	0	
Rook Account Number		IESO	code		Bank Detail	S			ne of the branch		
Bank Account Number		IFSC of	code		Bank Detail	S Bank		Nan	ne of the branch		
Bank Account Number		IFSC of SBING	code 0032694		Bank Detail	S Bank OF INDIA		Nen VISJ	ne of the branch AKHAPATNAM		
Bank Account Number		IFSC of SBING	code 0032694		Bank Detail	S Bank OF INDIA		Nan VISJ	ne of the branch AKHAPATNAM		
Bank Account Number		IFSC of SBING	code 0032694	Cast	Bank Detail	S Bank OF INDIA Details		Nan VISJ	ne of the branch AKHAPATNAM		
Benk Account Number	ре Ар	IFSC (SBINC	code 0032694 District	Cast Mandal	Bank Detail	s Bank OF INDIA Details Coste Su	&Caste Gender(Y	Nan VISJ /N) Authoriza	ne of the branch AKHAPATNAM ed By Designation[V/J	() Last Modified	
Berk Account Number Application M Application Ty IntegratedCer	po Ap	IFSC (SBINC	Code 0032694 District EAST GODA	Cast Mandal IVARI KADIAM-I	Bank Detail	S Bank OF INDIA DEtailS Coste Su OC Ka	ib Ceste Gender(V ipu Female	/N) Authorizz Tahsildar	ne of the branch AKHAPATNAM ed By Designation(V/I	 Last Modified 2022-02-15 	1 17:09:10
Bank Account Number Application Id Application Ty IntegratedCer	pe Ap	IFSC of SBINC	code D032694 District EAST GODA	Cast Mandal WARI KADIAM-	Bank Detail Name of the STATE BANK Certificate Secretariat VEMAGIRI	S Bank DeTails Caste Su 0C Ka	bCeste Gender(Y ipu Female	/N) Authorize	ne of the branch AICHAPATNAM ed By Designation(V/)	 Last Modified 2022-02-15 	1 17:09:14
Bank Account Number Application Id Application Ty IntegratedDer	pe Ap tificate	IFSC (SBINC	Code D032694 District EAST GODA	Cast Mendal WARI KADIAM-I	Bank Detail Name of the STATE BANK Control State BA	S Bank OF INDIA Details Caste Su OC Ka	DCeste Gender(V ppu Female	Nen ViSJ //Q Authoriza Tahsildar	ne of the branch AKHAPATNAM ed By Designation(V/P	 Last Modified 2022-02-15 	1 17:09:1
Bank Account Number Application Id Application Ty IntegratedOer	pe Ap tificate	IFSC of SBINC	Code 0032694 District EAST GODA	Cast Mandal VVARI KADIAM-I Incor	Bank Detail Name of the STATE BANK e Certificate Secretariat e Certificate	S UNDIA OF INDIA OF INDIA OF INDIA OF OF INDIA OF	abCeste Gender(V ppu Female	Nam VIS/ VIS/ Tahsildar	ne of the branch AKHAPATNAM ed By Designation(V/)	 Last Modifier 2022-02-15 	4
Bank Account Number Application Id Application Ty Application Id Application Ty	pe Ap tificate wo Apple	IFSC of SBINC	District District District District	Cast Hendal VARI KADIAM-I Incon Mendal	Bank Detail Name of the STATE BANK e Certificate R VEMAGIRI he Certificate Secretariat	S Bank DoF INDIA Details Caste Su OC Ka Details Lease	abCasta Gender(Y) ipu Female Gender(Y/N)	/Nor VIS/ //N Authorize Tahsildar	ne of the branch AKHAPATNAM ed By Designation(V/7 ;	1) Lest Hodfled 2022-02-15	1 17:09:10
Bank Account Number Application Id Application Ty Application Id Application Ty I Integrated Cer	pe Ap tificate we Apple	IFEC (SBINC plicant Name cant Name	District District District District EAST GODA	Cast Hendel KADIAM-I LICOT Handel KADIAM-I KADIAM-I	Bank Detail Name of the STATE BANK e Certificate R VEMAGIRI R VEMAGIRI	SUPERATE STREET	DCeste Gender(Y) pu Female Gender(Y/I) Female	/Nor VIS/ /NO Authoriza Tahsildar Authorized B Deputy Tahsi	me of the branch AKHAPATNAM ed By Designation(V/) ; y Designation(V/N) Idar	Image: Image and the second	1 17:09:1 7:11:23
Bank Account Number Application Id Application Ty IntegratedCer Application Id Application Ty Income Certific	pe Apple Ulficate w Apple	IFEC (SBINO plicant Hame cont Hame	District District District District District EAST GODA	Cast Hendal KADIAM- Incon Mendal KADIAM-	Bank Detail Name of the STATE BANK Certificate Certif	S Details Details Details Details Details Details Details	abCasta Gender(Y) pu Female Gender(Y/R) Female	Nari VIS VIS VIS VIS VIS Authorize Authorized B Deputy Tahsi	ne of the branch AKHAPATNAM ed By Designation(V/) ; y Designation(V/N) Idar	U Last Hodfled 2022-02-15 2022-02-15 Last Modfled 2022-02-15	1 17:09:1 17:11:23
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In the Recommendation select "Yes" or "No". If No is selected, select the reason from the dropdown. If "Other" is selected as reason, user can enter remarks. Upload verification documents if any and click on "Forward". After clicking on "Forward", the following message is displayed.

Application Id Application Ty	pe Applicant Name	District	Mandal	Secretariat	Caste	SubCaste	Gender(Y/N)	Authorized By Designation(Y/N)	Last Modified
IntegratedCer	lificate	EAST GODAVARI	KADIAM-R	VEMAGIRI	OC	Кари	Female	Tahsildar	2022-02-15 17:09:16
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6. NBM Reports

6.1 Application Dashboard

After logging in to the NBM portal, all the functionaries can find the reports module in the left side menu bar. Upon clicking on the Reports module link, the following are displayed.

- Previous Years' Beneficiaries List
- Scheme wise Caste wise abstract
- NBM Reports.

Upon clicking on "NBM Reports" the following screen is displayed



To view new application dashboard, select "Scheme Year" as 2022-2023, "Scheme Name" as Kapu Nestham and "Type" as Secretariat.

NBM Navasakam Benef Government of And	iclary Management Sri Y.S. Jagan Mohan Reddy Internet Stri Y.S. Jagan Mohan Reddy Internet Stri Y.S. Jagan Mohan Reddy Internet Strike
	NBM Reports
	Scheme Year: Scheme Name: Select Type:
	2022-2023 VSR Kapu Nestham VSR Kapu Nestham V
	R1. Application Dashboard
	<u>R11 Application Status Report</u>
	R2. Social Audit Reports
Previous year's Beneficiaries Lists	R2.2 Re-verification List
Scheme wise Caste wise Abstract	R3. Final Reports R3.1 Final Eligible List
NBM Reports	R3.2 Final Ineligible List
	R4. Consolidated Report R5. eKYC Reports
	R.5.1 Social Audit eKYC Report R.5.2 Payment Acknowledgement

By clicking on the R1.1 Application status report the following report is shown. The status can be drilled down from District to Secretariat level. This report can be printed or downloaded.

	గ్రామ - వార్డు సచివాలయము _{Government} of Andhra Pradesh Application Status Report - YSR Kapu Nestham Excel Download							Excel Download	
		No of New	Des disc	Ban dia a at	Pending at District HOD Level	D	istrict Collec		
S.No	District	Applications Received	Pending WEA/WWDS	Pending at MPDO/MC	ED-BC	Pending	Approved	Rejected	No of Applications on Hold
1	KRISHNA	22	17	5	0	0	0	0	6
2	GUNTUR	31	28	3	0	0	0	0	11
3	TIRUPATI	18	9	9	0	0	0	0	9
4	SRI SATHYA SAI	26	12	11	3	0	0	0	4
5	ANNAMAYYA	24	20	4	0	0	0	0	2
6	DR.B.R.AMBEDKAR KONASEEMA	10	9	1	0	0	0	0	7
7	KURNOOL	30	29	1	0	0	0	0	7

6.2 Download Social Audit and Final Reports

After logging in to the NBM portal, all the functionaries can find the reports module in the left side menu bar. Upon clicking on the Reports module link, the following are displayed.

- Previous Years' Beneficiaries List
- Scheme wise Caste wise abstract
- NBM Reports.

Upon clicking on NBM reports the following screen is displayed. select "Scheme Year" as 2022-2023, "Scheme Name" as Kapu Nestham and "Type" as Secretariat.



Click on "R 2.1 Provisional eligible List" and "R2.2 Re-verification List" to view the secretariat wise Social Audit reports. Download and Print the reports and display in Secretariat.

Click on "R 3.1 Final Eligible List" and "R3.2 Final Ineligible List" to view the secretariat wise Social Audit reports. Download and print the reports and display in Secretariat.